

CHARLESTON SOUTHERN UNIVERSITY  
 OFFICE OF THE REGISTRAR  
 MANUAL OF ACADEMIC POLICIES & PROCEDURES

TITLE	NUMBER	PAGE	DATE OF INCEPTION
TRANSFER CREDIT	R-32	1 of 1	October 15, 1990

Charleston Southern University (CSU) accepts transfer credit from other institutions of higher education based on the

- (2) the comparability of the nature, content, and level of the learning experience to that offered by CSU;
- (3) the appropriateness and applicability of the learning experience to the programs offered by CSU, in light of the student's educational goals (i.e. choice of degree program).

The first of the above considerations primarily deals with accreditation. CSU will accept transfer credit issued by institutions academically accredited through the Southern, Western, Northwest, New England, North Central, or Middle CSU seeks to review the transferring college's academic standards at the institutional level and

at the course level. We want to ensure that course content and rigor is similar to ours. U.S. institutions must have been accredited during the period of the student's enrollment by an accrediting body recognized by the U.S.49 "Time Limitations on Credit"). Credit from foreign and normally require an evaluation by an approved evaluation agency

transfer courses which are constructed or delivered in manners outside generally held best practices, academic administrators, to include chairs and deans, are expected to exercise appropriate discretion in awarding academic credit for transfer. Problematical practices may include delivery of complex subject matter in courses where the contact hours are insufficient, online courses which do not follow

The second and third of the above considerations deal with comparability and applicability of the transfer credit. Generally, this information is obtained from catalogs and course related materials. The Transfer Credit Evaluator(TCE) in the CSU Office of the Registrar determines the appropriate method of evaluating and awarding credit. For undergraduate credit, the TCE reviews transcripts to determine if an articulation agreement already exists. The TCE performs course by course evaluations and awards credit for comparable courses from all eligible institutions. If course titles and/or descriptions are questionable, the TCE sends the information to the appropriate department chairperson for an evaluation decision. Some departments, such as Education, Music and Nursing routinely review credit to determine appropriateness for their degree programs. Typically, courses in diploma/certificate programs or vocationally focused degree programs are not eligible for transfer. For graduate credit, the appropriate director or TJ 0.087 Tw T\* [(h)-10.7 (o)-10.6 (u)2.

- IV. Graduate programs set their own rules for accepted transfer credit hours allowed as noted under each program in the CSU Graduate Catalog. However, note that in no circumstance may that program accept more than 66% of the credit hour required for that program; in all cases more than one third (defined here as 34%) of credit hours must be earned in the Charleston Southern program.

Revised and approved by the Faculty Senate on February 26, 2008 and August 2012. Revised by the Dean's Council March 2018 and November 2020. Revised by the Registrar and VP for Student Success November 2023.