

## **Graduate Council**

### **September Minutes Final**

**September 15, 2022**

Present: Dr. Scott Yarbrough, Dr. Vicki Ball, Dr. Marc Embler, Dr. Peter Jenkins, Dr. Marcy Jorgenson, Dr. Joseph Lin, Dr. Maxwell Rollins, Dr. Michael Shipe, Dr. Brian Smith, Dr. Jacob Thorp, and Dr. Angela Weaver

Absent: Dr. Jerica Derr, Dr. Robert Doan, Dr. Tammy Harosky, Dr. Gary Metts, Dr. Crissy Ortiz, Dr. Melvin Sinclair, and Dr. Annie Watson

Ex-officio: Ms. Amanda Baron

- 1) Opening Prayer: Dr. Rollins opened the meeting with prayer.
- 2) Annual Report: Dr. Yarbrough uploaded the 2021-2022 Annual Report to the Graduate Council website. There are currently errors in the report which will be corrected. An updated report will be uploaded.
- 3) Review of Graduate Faculty criteria: Dr. Yarbrough reviewed the criteria of graduate faculty. The council agreed to change the term "Full Affiliate" t

- c. the appropriate Academic Dean, and
  - d. the Vice President for Academic Affairs.
- 4. Be re-appointed at three-year intervals, with reappointment requiring evidence of scholarly productivity.

**Business**

Jairy Hunter—Full membership

Dr. Rollins motioned to approve. Dr. Jorgenson seconded the motion. All approved.

Crissy Ortiz—Associate membership

Dr. Smith motioned to approve. Dr. Embler seconded the motion. All approved.

Renew Provisional/Continuing Affiliate:

**Business**

Lisa Claxton—Continuing Affiliate

Arnold Hite—Provisional Affiliate

David Houghton—Continuing Affiliate

Scott Quatro—Provisional Affiliate

Rachel Wagner—Continuing Affiliate

**CAPS**

Danielle Babb—Continuing Affiliate

Jon F. Christiansen—Continuing Affiliate

Carey Dukes—Continuing Affiliate

Jermaine Whirl—Continuing Affiliate

Ted Wilkes—Continuing Affiliate

**Computer Science**

Valerie Sessions—Continuing Affiliate

**Counseling**

Debra Perez—Provisional Affiliate

Dr. Lin motioned to approve. Dr. Jenkins seconded the motion. All approved.

6) There were no curricular requests at Level 1 or 2. Dr. Yarbrough and the Registrar discussed the importance of meeting deadlines and stressed not putting off Level 2 requests until the last minute.

7) There being no other business, the meeting was adjourned.

**September 19, 2022, Addendum, approved by e-mail vote**

Approving new and renewing Graduate Faculty

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**Business**

Chris Holdorf—Associate membership

Rachel Smith—Associate membership

Dr. Rollins motioned to approve. Dr. Yarbrough seconded the motion. All approved.

**CAPS**

Neil Mathur—Associate membership

Paula Charls—Provisional Affiliate

Jimmie Flores—Continuing Affiliate

Dr. Emblar motioned to approve. Dr. Yarbrough seconded the motion. All approved.

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**Graduate Council****October Minutes Final****October 20, 2022**

Present: Dr. Scott Yarbrough, Dr. Vicki Ball, Dr. Robert Doan, Dr. Marc Embler, Dr. Julie Fernandez (proxy for Dr. Tammy Harosky), Dr. Peter Jenkins, Dr. Marcy Jorgenson, Dr. Joseph Lin, Dr. Gary Metts, Dr. David Palmer (proxy for Dr. Maxwell Rollins), Dr. Michael Shipe, Dr. Melvin Sinclair, Dr. Brian Smith, Dr. Jacob Thorp, and Dr. Angela Weaver

Absent: Dr. Jerica Derr, Dr. Crissy Ortiz, Dr. Annie Watson, and Dr. Angela Weaver

Ex-officio: Ms. Amanda Baron

1) Opening Prayer: Dr. Jenkins opened the meeting with prayer.

2) Approval of September minutes: Dr. Lin motioned to approve. Dr. Metts seconded the motion. All approved. Approved by email vote.

3) **Grad Fadr.4 -0 0 11.04 67.56 459Tc 0.002 Twmyexwe3mi7t-0 0 1ze(of)-4 (f 8 (i)-4.TT1 1T (r)-3.60. 130r)-3Ge) Gr7**



## **Graduate Council**

### **November Minutes Final**

**November 17, 2022**

Present: Dr. Scott Yarbrough, Dr. Vicki Ball, Dr. Robert Doan, Dr. Julie Fernandez (proxy for Dr. Tammy Harosky), Dr. Peter Jenkins, Dr. Marcy Jorgenson, Dr. Adam Keath, Dr. Joseph Lin, Dr. Gary Metts, Dr. Crissy Ortiz, Dr. David Palmer, Dr. Maxwell Rollins, Dr. Michael Shipe, Dr. Melvin Sinclair, Dr. Brian Smith, Dr. Jacob Thorp, and Dr. Angela Weaver

Absent: Dr. Marc Embler, Dr. Jerica Derr, and Dr. Annie Watson

1) Opening Prayer: Dr. Shipe opened the meeting with prayer.

2) Approval of October minutes: Dr. Yarbrough noted that a correction was needed in the minutes regarding the "Other business" section of the November" minutes.

Dr. Jenkins motioned to approve corrected minutes. Dr. Metts seconded the motion. All approved.

3) Committee reviewed the definition of "Research Intensive" Graduate Faculty. In so doing Dr. Doan noted a correction to the doctoral faculty member description: graduate faculty are limited to three dissertation committees per cohort, not two. Dr. Doan motioned to approve. Dr. Sinclair seconded the motion. All approved. Will need to be updated in the Faculty Handbook (now the Faculty Addendum). See attached.

4) Grad Faculty Submitted:

EdD Renewal: James Spencer at level of Research-Intensive Faculty.

Dr. Rollins motioned to not approve. Dr. Ball seconded the motion. Unanimous for all voting, with one abstaining.

Dr. Jenkins motioned to renew James Spencer to associate membership in professional prep program. Dr. Metts seconded the motion. All approved.

components of the Sheltered Instruction Observation Protocol model and how to implement it into the classroom. Candidates will gain practical skills to share, collaborate, and implement plans which will incorporate the thirty features and eight components of SIOP. Candidates will be better able to teach content while developing the academic and social language of the English Language Learner in the classroom."



From the Faculty Handbook (pp. 52-53). Proposed changes underlined and bold.

**GRADUATE FACULTY**

- x Primarily Professional Preparation track: Graduate courses count as regular load; professional backgrounds and experience are weighed along with research and development.
  
- x Research Intensive Track: This is the primary track designated for full time faculty teaching in the EdD program.
  - o Appointment to this track is determined by academic credentials and information on the CV providing evidence of research, scholarship, and/or related scholarly activity. Coursework taken is aligned with course content in the EdD program of study.
  
  - o

University's doctoral program mission and to the educational goals of a particular program, and they shall be engaged in research, or clinical/applied practice appropriate to the faculty member's academic discipline.

- x The Ed.D. faculty are defined as Research Intensive Graduate Faculty. Other graduate

**Graduate Council****February Minutes Final****February 23, 2023**

Present: Dr. Scott Yarbrough, Amanda Baron, Dr. Krista Allison, Dr. Marc Embler, Dr. Peter Jenkins, Dr. Marcy Jorgenson, Dr. Adam Keath, Dr. Joseph Lin, Dr. Gary Metts, Dr. Gabrielle Poole, Dr. Brian Smith, and Dr. Angela Weaver

Absent: Dr. Crissy Ortiz, Dr. Maxwell Rollins, Dr. Melvin Sinclair, Dr. Jacob Thorp, and Dr. Annie Watson

## REPORT ON LEVEL 1 ACTIONS

### **I: NEW COURSE APPROVAL**

#### **COUNSELING:**

- x COUN 539: Family Stress and Resilience. (3). Pre: COUN 537. "This course focuses on the major social problems and stressors that families face, including poverty, violence, and care of dependent elders. An emphasis is placed on family strengths and resiliency as well as social programs that help families withstand and overcome difficulties. This course emphasizes the role of society, culture, and values in constructing family problems. The course will survey some of the societal issues that often lead to the weakening or breaking down of the family system. Will review some different treatment modalities that are most often used and some that are being newly researched. Will conceptualize cases through a systematic lens."

#### **EDUCATION:**

- x EDUC 905: EdD Capstone. (0). Pre: Advisor Permission. "Taken the semester before graduation, this course will guide the student through the formal process of submitting their dissertation to ProQuest

**Graduate Council****March Minutes Final****March 16, 2023**

Present: Dr. Scott Yarbrough, Amanda Baron, Dr. Marc Embler, Dr. Peter Jenkins, Dr. Marcy Jorgenson, Dr. Joseph Lin, Dr. Gary Metts, Dr. David Palmer (proxy for Dr. Ortiz) Dr. Maxwell Rollins, Dr. Melvin Sinclair, and Dr. Jacob Thorp

Absent: Dr. Krista Allison, Dr. Adam Keath, Dr. Crissy Ortiz, Dr. Gabrielle Poole, Dr. Brian Smith, and Dr. Angela Weaver

Ex officio: Dr. Vicki Ball and Dr. John Kuykendall

- 1) Opening Prayer: Dr. David Palmer opened the meeting with prayer.
- 2) Approval of February minutes: Dr. Metts motioned to approve. Dr. Palmer seconded the motion. All approved.
- 3) Level 1 request attached below: Dr. Palmer motioned to approve. Dr. Metts seconded the motion. All approved.
- 4) Review of Graduate Integrity Policy: the graduate version of the policy was merged with the former undergraduate policy, R-58 (graduate previously GR 206): Dr. Palmer motioned to approve. Dr. Rollins seconded the motion. All approved.
- 5) Review of Graduate Faculty and needed appointments

Expiring Full Prof. Prep level:

Kerns, Joshua  
Rollins, Maxwell

Dr. Jenkins motioned to approve. Dr. Lin seconded the motion. All approved.

Expiring Associate Prof. Prep level:

Downs, Jamie

New Associate Prof. Prep level:

Arnold, Karen

Dr. Jorgensen motioned to approve. Dr. Palmer seconded the motion. All approved.

Expiring Provisional Affiliate Member:

Smith, Steven

New Provisional Affiliate Member:

Gramling, Edward

Dr. Rollins motioned to approve. Dr. Metts seconded the motion. All approved.

New Continuing Affiliate Member:

Hite, Arnold

Meier, Andreea

Dr. Rollins motioned to approve. Dr. Palmer seconded the motion. All approved.

6) There being no other business, the meeting was adjourned.

## **REPORT ON LEVEL 1 ACTIONS**

### **I: COURSE REVISION**

#### **PHYSICAL THERAPY:**

- x DPTE 711: "Gross Anatomy" title revised to "Applied Human Anatomy." "The Program in Physical Therapy is requesting to change the course title from DTPE 711 Gross Anatomy to DPTE 711 Applied Human Anatomy. While some course objectives will be edited, all other content, including sequencing, course description, and credit hours will remain unchanged. . . . [The original title] is typically used in medical programs and does not support the content [taught] in our PT Program. . . . [The] new course title more closely aligns with the content that will be taught in the DPT Program. . . . This proposal was vetted by our program's consultant, reviewed by the PT Curriculum Committee, and received unanimous approval from the PT faculty."

**Graduate Council****April Minutes Final****April 20, 2023**

Present: Dr. Scott Yarbrough, Amanda Baron, Dr. Krista Allison, Dr. Peter Jenkins, Dr. Marcy Jorgenson, Dr. Adam Keath, Dr. Joseph Lin, Dr. Gary Metts, Dr. David Palmer (proxy for Dr. Crissy Ortiz), Dr. Gabrielle Poole, Dr. Maxwell Rollins, Dr. Melvin Sinclair, Dr. Brian Smith, Dr. Ami Steele, Dr. Jacob Thorp, and Dr. Angela Weaver





MSOM 623 (capstone course) REMOVE MSOM 601, 602, 603, 605, 607, and 610 as pre-

## Graduate Council

### May Minutes Pending

#### Email Meeting May 4, 2023

Present: Dr. Scott Yarbrough, Amanda Baron, Dr. Krista Allison, Dr. Robert Doan, Dr. Peter Jenkins, Dr. Marcy Jorgenson, Dr. Adam Keath, Dr. Joseph Lin, Dr. David Palmer (proxy for Dr. Crissy Ortiz), Dr. Maxwell Rollins, Dr. Melvin Sinclair, Dr. Anthony Smith, Dr. Brian Smith, Jacob Thorp, and Dr. Angela Weaver

Absent: None

Ex officio: Dr. Todd Ashby, Dr. Vicki Ball, Dr. Marc Embler, Dr. Julie Fernandez, Dr. John Kuykendall, Dr. Gabrielle Poole, Dr. Michael Shipe, and Dr. Kari Siko

- 1) Approval of April minutes: Amanda Baron motioned to approve. Dr. Yarbrough seconded the motion. All approved.
- 2) Level 1 requests attached below: Dr. Embler motioned to approve. Dr. Yarbrough seconded the motion. All approved.
- 3) Approval of new Graduate Faculty appointments: Education had previously requested that Carson Walker be approved as a new provisional affiliate member of Graduate Faculty but the approval was tabled pending submission of an updated CV. Dr. Fernandez motioned to approve. Dr. Yarbrough seconded the motion. All approved.
- 4) There being no other business, the meeting was adjourned.

### REPORT ON LEVEL 1 ACTIONS

#### **I: CATALOG AND COURSE REVISIONS**

##### CAPS:

"The MSOM 600 course is a prerequisite for all CAPS graduate courses; it is a foundation course that prepares students for the rigor of researching and writing at the graduate level; fyi MSOM 640 is a foundation course for the remaining required courses in the project management degree. Otherwise, all other courses in each major are not needed as a prerequisite. The courses do not "build" on the previous ones." NOTE: SACSCOC standard 9.6: "Post baccalaureate professional degree programs and graduate degree programs are *progressively more advanced in academic content* than undergraduate programs, and are structured (a) to *include knowledge of the literature of the discipline* and (b) to *ensure engagement in research and/or appropriate professional practice and training* (Postbaccalaureate rigor and curriculum)"

<u>Pre-requisite Changes for CAPS Graduate Programs</u>	
<u>Project Management</u>	<u>Changes to be Made</u>
MSOM 600	first course before advancing to any other course

MSOM 640	pre-requisite for MSOM 641, 642, 643, and 644
MSOM 645 (capstone course)	REMOVE MSOM 601, 602, 605, 607, and 610 as pre-requisites
MSOM 645 (capstone course)	ADD MSOM 600, 640, 641, 642, 643, and 644 as pre-requisites
<u>Supply Chain Management</u>	
MSOM 600	first course before advancing to any other course
MSOM 654 (capstone course)	REMOVE MSOM 601, 602, 603, 605, 607, and 610 as pre-requisites
MSOM 654 (capstone course)	ADD MSOM 600, 611, 632, 650, 651, and 653 as pre-requisites
<u>Business Analytics</u>	
MSOM 600	first course before advancing to any other course
MSOM 623 (capstone course)	REMOVE MSOM 601, 602, 603, 605, 607, and 610 as pre-requisites
MSOM 623 (capstone course)	ADD MSOM 600, 606, 611, 620, 621, and 622 as pre-requisites
<u>Management</u>	
MSOM 600	first course before advancing to any other course
MSOM 612 (capstone course)	REMOVE MSOM 602, 604, 606, 608, and 610 as pre-requisites
MSOM 612 (capstone course)	ADD MSOM 600, 601, 603, 605, 607, 609, and 611 as pre-requisites